

# globalgroup®

Management System Experts

## ISO 14001

Environmental Management Systems  
2 Day Internal EMS Auditor  
Training Course

## GLOBAL INTERNAL ENVIRONMENTAL MANAGEMENT SYSTEMS AUDITOR TRAINING COURSE

---

### COURSE OBJECTIVES:

- The objectives of this course when completed are to enable the delegate:
- To have an overview of ISO14001:2004 and the requirements for internal audit.
- To understand the activities, responsibilities & characteristics of an internal auditor.
- To understand and appreciate the differences between compliance and effectiveness internal audits.
- Plan, conduct and report an internal audit of part of environmental management system in accordance with ISO 19011
- To carry out an internal audit and gather objective evidence through observation, interview & sampling of documents & records.
- To present audit findings and write the audit report.
- To understand the processes for corrective action, preventive action, follow-up and management review.

### PRIOR KNOWLEDGE REQUIREMENTS:

It is recommended that students have some understanding of ISO 14001:2004.

### LEARNING OBJECTIVES:

- Describe with reference to the Plan, Do, Check, Act (PDCA) cycle and the Model of a Process-based Environmental Management System, the purpose and structure of ISO 14001:2004.
- Plan, conduct and report an internal audit of part of environmental management system in accordance with ISO 19011.

## GLOBAL INTERNAL ENVIRONMENTAL MANAGEMENT SYSTEMS AUDITOR TRAINING COURSE

---

### NOTES FOR DELEGATES:

- Throughout the course each delegate is assessed during all exercises as marks are awarded accordingly. In order for any delegate to pass the course all exercises over the entire course must be attended.
- Each delegate shall be required to actively participate in all exercises, case studies and role-playing or actual auditor situations as part of structured activity.
- The use of mobile phones, pagers, etc which could disrupt the course are strictly forbidden. There will be adequate breaks throughout the duration of the course to allow for external communications.
- Delegates shall be assessed continuously by the tutor(s) over the whole course duration. Poor time keeping during the course shall be taken into account during such assessment.

